UN2001 - REVISIONS: ORAL, WRITTEN AND VISUAL COMMUNICATION
(Environmental Studies Track)

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Office Hours: Tuesday & Thursday
11:00 AM - 12:00 PM
*or by appointment

Course Description
This section of Revisions is thematically based on environmental studies. We will focus our efforts on public advocacy and the communication practices of non-profit environmental organizations. This course will strengthen your abilities with oral, visual and written communication. You will be making speeches (individually and possibly in small groups) that require supporting visuals, and you will be composing papers that require formatting as well as visual and written evidence.

Course Materials
The following materials (all available in the MTU bookstore) are required for this course:

• Readings for Revisions: Oral, Written and Visual Communication
• The Non-Designer's Design Book
• A Composition Journal, and
• A Folder to maintain your portfolio

You should bring these books to each class with you, along with pens or pencils you like to use for writing. Always be prepared for class!

Course Assignments
At the end of the semester you will have added to your personal university portfolio the documents listed below. You may not understand now what some of these documents are, but you will be receiving full explanations and detailed assignments in class.

• A Self- and class assessment cover letter
• The Journal you will keep during class
• A literacy narrative
• A draft and final version of a persuasive academic paper
• A Summary response of all feedback you receive
• A written project proposal
• A written project report

In addition to the documents above, you will also be making oral presentations in class, which may be videotaped for you to include in your portfolio.

• An individual or small group "pitch proposal" (a short persuasive presentation).
• An individual formal, academic presentation
• An individual or small group informative presentation

Class Attendance
You are allowed to miss two classes per semester; any subsequent absence will affect your final grade. If you have a real emergency, see me.

Course Grading
Class Participation 25%
Journal Maintenance 10%
Formal Assignments 40%
Informal Assignments 25%

The Writing Center (487-2207)
The Writing Center can help you become a confident and thoughtful communicator. This is a tremendous resource and you would be wise to take advantage of it.

MTU Policy on Academic Integrity - Plagiarism and cheating are serious academic offenses. Knowingly copying another's work or ideas and calling them your own or not giving proper credit or citation is unacceptable. Plagiarism and cheating are not only dishonest but it cheat's you out of learning. If you ever have any questions about this issue, or about how to cite someone else's work properly, please talk with me or consult a coach in The Writing Center.

MTU Policy on Discrimination and Harassment - MTU complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act (ADA) of 1990. If you have a disability and need reasonable accommodation for equal access to education and services at MTU contact the Dean's Office at 487-2212.

Right to Change Policy - As Instructor of this course I maintain the right to change or alter this syllabus to accommodate the needs of students.