Humanities 3606: Editing

Spring 2007

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Texts
Einsohn, *The Copyeditor's Handbook*
a good, hardbound dictionary

Materials
Several red pencils

Course goals
This course is designed to give you
an understanding of the
responsibilities of an editor and a
grounding in basic editorial skills.
Though no single course can prepare
you adequately to be an editor, you
will learn how editors think about
things and what kinds of things they
do.

Course work and grading

- Exercises 20%
- Mid-term exam 20%
- Final exam 20%
- Project 40%

The exercises involve copyediting
brief writings in a variety of genres.
The exams are take-home exams.
The project involves writing a paper,
editing a classmate's paper, and
reflecting on what you learned from
the experience of editing and being
edited. You will also do some
reading about editing; see the
schedule.

Exercises All exercises are available
in PDF format on the website; print
them out, complete them, and bring
them to class on the due date. Because
doing the exercises is
essential to your learning editing
skills, you must complete all 12
exercises to pass the class. Exercises
are due at the beginning of class,
and late exercises will be accepted
only with a doctor's excuse.

ADA Policy
In accordance with university policy
and the Americans with Disabilities
Act, academic accommodations may
be made for any student who
notifies the instructor of the need
for an accommodation. It is
imperative that you take the
initiative to bring such needs to the
instructor's attention, as the
instructor is not legally permitted to
inquire about such particular needs
of students. Students who may
require special assistance in
emergency evacuations (fire,
tornado, etc.) should contact the
instructor as to the most appropriate
procedures to follow in such an
emergency. Contact the Office of
Affirmative Programs (487-3310) if
you have questions about issues
related to the ADA.

Websites to check out:
www.chicagomanualofstyle.org
www.theslot.com
<table>
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