Syllabus—Read and save this paper

0220 ESL Beginning Writing /Grammar Fall 2009 (8/31-12/11)

8:05 am - 8:55 am MWF Building 19, Room 140A
8:05 am - 9:20 am TR Building 15, Room 327B

Instructor: Bo Qu E-mail: bqu@mtu.edu Phone: (906) 487-3271
Office: 145 Walker Arts & Humanities (Bldg # 11)
Office Hours: MWF 2:00-4:00 & by appointment

Textbooks/Materials:
- Cambridge Dictionary of American English
- A wirebound notebook for taking notes and assignments
- A wirebound Notebook for journal writings and reflections

Course Description
This is a beginning course designed to give students ample practice in writing paragraphs and developing essays. By using grammar as a base to promote overall English usage ability, students will be encouraged in various activities. Your grade in this class will be depended on writing tasks (paragraphs, essays, and in-class writing), grammar assignments, quizzes, participation (including homework, attendance, and being on-task), and the final exam. The breakdown is as follows:

WRITING ASSIGNMENTS (50 %): Your grade will be the paragraphs and essays that you turn in to me, the timed writings you do in class, and turn in at least one journal and one reflection per week. All writing is due on the day stated. NO LATE PAPERS WILL BE ACCEPTED.

QUIZZES (15 %): A number of short grammar and/or vocabulary quizzes (related to the chapters) will be given over the course of the semester. These quizzes cannot be made up or taken later.

PARTICIPATION (15 %): Your participation grade in this class includes work done in class, your attendance, and completed homework. Just being present in class does NOT automatically guarantee a high participation grade.

FINAL EXAM (20 %): The final exam will be an in-class exam. It will include only material that was covered during the semester.

NOTE: I do not allow make-up quizzes or extensions to assignments. I DO, however, give students a possibility of raising their scores by offering an extra quiz and an extra writing assignment at the end of the semester. These grades can be used to replace a low score or a score of zero because of an absence.

Grading Scale
90 – 100 A
80 – 89 B
72 – 79 C
71 and below D

This course is for credit with Pass/Fail grade. Pass = 72 or above. Fail = 71 or above.

Classroom Behavior
In this class, the instructor and students work together. You are expected to participate in class and to respect others; this includes not disrupting others by using cell phones, eating, or drinking.
Everyone in the class is allowed to voice his or her opinion. If you do not agree with something, it is your right to RESPECTFULLY bring that to the attention of the class in a polite manner. Suggestions for improvement are welcomed. In return, you should expect that the instructor come to class prepared and ready to teach.

See the Online Study Center for additional exercises: http://esl.college.hmco.com/students

Web Links:
http://www.eslpod.com/eslpod_blog/
http://owl.english.purdue.edu/owl/
http://www.iei.uiuc.edu/structure/structure/tenses.html
http://www.youtube.com/user/JenniferESL
http://dictionary.reference.com/browse/palatable

Week 1
Introduction to the Course; syllabus; walk-through of textbook (including Appendices)
Diagnostic Writing Sample
Unit 1
Web: student activities
Grammar Quiz
Journal 1 & Reflection 1
Grammar Chapter 1: Present Time

Week 2
Unit 2
Vocabulary Test
Paragraph 1 draft
Grammar Chapter 2: Past Time
Journal 2 & Reflection 2

Week 3
Unit 3
Web: student activities
Vocabulary/Grammar Test
Paragraph 1 due
Grammar Chapter 3: Future Time
Journal 3 & Reflection 3

Week 4
Unit 4
Web: student activities
Grammar Chapter 4: The Present Perfect an the past Perfect
Journal 4 & Reflection 4
Paragraph 2 draft

Week 5
Unit 5
Grammar Quiz
Review of Paragraph types
Vocabulary/grammar Test
Grammar Chapter 5: Asking Questions
Journal 5 & Reflection 5
Paragraph 2 due

Week 6
In-class paragraph writing
Unit 6
Paragraph 3 draft
Grammar Chapter 6: Nouns and Pronouns
Journal 6 & Reflection 6

Week 7

Unit 7
Paragraph 3 due
Web: student activities
Grammar Quiz
Grammar Chapter 7: Modal Auxiliaries
Journal 7 & Reflection 7

Mid-term exam

Week 8

Unit 8
Vocabulary/Grammar Test
Grammar Chapter 8: Connecting Ideas
Journal 8 & Reflection 8

Week 9

Unit 9
Web: student activities
Grammar Quiz
Editing Practice
Grammar Chapter 9: Comparisons
Journal 9 & Reflection 9
Paragraph 4 Draft

Week 10

Unit 10
Grammar Quiz
Grammar Chapter 10: the Passive
Journal 10 & Reflection 10
Paragraph 4 due

Week 11

Unit 11
Editing
Grammar practice
In-class essay
Grammar Chapter 11: Count/Noncount Nouns
Journal 11 & Reflection 11

Week 12

Web: student activities
Grammar quiz
Word form practice
Grammar Chapter 12: Adjective Clauses
Journal 12 & Reflection 12
Essay 1 draft

Week 13

Web: student activities
Grammar Quiz
Grammar Chapter 13: Gerund and Infinitive
Journal 13 & Reflection 13
Essay 1 due

Week 14

Unit 7 (continued)
Grammar Chapter 14: Noun Clauses
Journal 14
Extra Grammar/Vocabulary Quiz

3
Extra writing assignment (in-class)
Review for Final Exam

Week 15
Final exam
Post test (English Language Proficiency Test)

Please note that this syllabus is designed to be flexible: we may make changes along the way, depending on your interests and the needs of the class.

University Policies

Academic regulations and procedures are governed by University policy. Academic dishonesty cases will be handled in accordance the University's policies.

If you have a disability that could affect your performance in this class or that requires an accommodation under the Americans with Disabilities Act, please see me as soon as possible so that we can make appropriate arrangements. The Affirmative Action Office has asked that you be made aware of the following:

Michigan Tech complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990. If you have a disability and need a reasonable accommodation for equal access to education or services at Michigan Tech, please call the Dean of Students Office, at 487-2212. For other concerns about discrimination, you may contact your advisor, department head or the Affirmative Action Office, at 487-3310.

Academic Integrity:
http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic_integrity.html

Affirmative Action:
http://www.admin.mtu.edu/aao/

Disability Services:
http://www.admin.mtu.edu/urel/studenthandbook/student_services.html#disability

Equal Opportunity Statement: