Syllabus—Read and save this paper

0320 ESL Intermediate Writing / Grammar Fall 2009 (8/31-12/11)

9:05 am - 9:55 am MWF Building 12, Room U111
9:35 am - 10:50 am TR Building 20, Room 407

Instructor: Bo Qu E-mail: bqu@mtu.edu Phone: (906) 487-3271
Office: 145 Walker Arts & Humanities (Bldg #11)
Office Hours: MWF 2:00-4:00 & by appointment

Textbooks/Materials:
- Folse, Solomon, and Clabeaux. From Great Paragraphs to Great Essays.
- Cambridge Dictionary of American English
- A wirebound notebook for taking notes and assignments
- A wirebound Notebook for journal writings and reflections

Course Description
This is an intermediate course designed to give students ample practice in writing paragraphs and essays. By using grammar as a base to promote overall English usage ability, students will be encouraged in various activities. Your grade in this class will be depended on writing tasks (paragraphs, essays, and in-class writing), grammar assignments, quizzes, participation (including homework, attendance, and being on-task), and the final exam. The breakdown is as follows:

WRITING ASSIGNMENTS (50 %): Your grade will be the paragraphs and essays that you turn in to me, the timed writings you do in class, and turn in at least one journal and one reflection per week. All writing is due on the day stated. NO LATE PAPERS WILL BE ACCEPTED.

QUIZZES (15 %): A number of short grammar and/or vocabulary quizzes (related to the chapters) will be given over the course of the semester. These quizzes cannot be made up or taken later.

PARTICIPATION (15 %): Your participation grade in this class includes work done in class, your attendance, and completed homework. Just being present in class does NOT automatically guarantee a high participation grade.

FINAL EXAM (20 %): The final exam will be an in-class exam. It will include only material that was covered during the semester.

NOTE: I do not allow make-up quizzes or extensions to assignments. I DO, however, give students a possibility of raising their scores by offering an extra quiz and an extra writing assignment at the end of the semester. These grades can be used to replace a low score or a score of zero because of an absence.

Grading Scale
90 - 100 A
80 - 89 B
72 - 79 C
71 and below D

This course is for credit with Pass/Fail grade. Pass = 72 or above. Fail = 71 or above.

Classroom Behavior
In this class, the instructor and students work together. You are expected to participate in class and to respect others; this includes not disrupting others by using cell phones, eating, or drinking.
Everyone in the class is allowed to voice his or her opinion. If you do not agree with something, it is your right to RESPECTFULLY bring that to the attention of the class in a polite manner. Suggestions for improvement are welcomed. In return, you should expect that the instructor come to class prepared and ready to teach.

See the Online Study Center for additional exercises: http://esl.college.hmco.com/students

Web Links:
http://www.eslpod.com/eslpod_blog/
http://owl.english.purdue.edu/owl/
http://www.iei.uiuc.edu/structure/Structure1/tenses.html
http://www.youtube.com/user/JenniferESL
http://dictionary.reference.com/browse/palatable

Week 1
Introduction to the Course; syllabus; walk-through of textbook (including Appendices)
Diagnostic Writing Sample
Unit 1: Introduction to Paragraphs
Parts of a paragraph; paragraph elements
Topic sentences/controlling ideas
Language Focus 1 – 2
Web: student activities
Grammar Quiz
Journal 1 & Reflection 1
Grammar Chapter 1: Present Time

Week 2
Unit 1 (continued)
Vocabulary/Grammar Quiz
Paragraph 1 draft
Unit 2: Five Elements of Good Writing
Paragraph Analysis
Writing for a Purpose, Audience, Clarity
Grammar Chapter 2: Past Time
Journal 2 & Reflection 2

Week 3
Unit 2 (continued)
Language Focus 3 - 4
Unity and Coherence
Sequencing
Web: student activities
Vocabulary/Grammar Quiz
Paragraph 1 due
Grammar Chapter 3: Future Time
Journal 3 & Reflection 3

Week 4
Unit 3: Understanding Four Types of Paragraphs
Paragraph Analysis: description, comparison/contrast, cause/effect,
Language Focus 5 – 6
Web: student activities
Grammar Chapter 4: The Present Perfect an the past Perfect
Journal 4 & Reflection 4
Paragraph 2 draft
Week 5

Unit 3 (continued)
Vocabulary/Grammar Quiz
Review of Paragraph types
Grammar Chapter 5: Asking Questions
Journal 5 & Reflection 5
Paragraph 2 due

Week 6

In-class paragraph writing
Unit 4: Moving from Paragraph to Essay
Connection between paragraphs and essays
Parts of an Essay
Essay outlines
Grammar Chapter 6: Nouns and Pronouns
Journal 6 & Reflection 6

Week 7

Unit 4 (continued)
Language Focus 7 – 8
Web: student activities
Vocabulary/Grammar Quiz
Grammar Chapter 7: Modal Auxiliaries
Journal 7 & Reflection 7
Essay 1 draft

Mid-term exam

Week 8

Unit 4 (continued)
Organizational Patterns
Steps to writing an essay
Vocabulary/Grammar Test
Essay 1 due
Unit 5: Writing Comparison/Contrast Essays
Organizational patterns for comparison/contrast essays
Grammar Chapter 8: Connecting Ideas
Journal 8 & Reflection 8

Week 9

Unit 5 (continued)
Comparison/contrast outlines
Writer's notes/Word forms/connectors and transitions
Language Focus 9 – 10
Web: student activities
Vocabulary/Grammar Quiz
Editing Practice
English Grammar Chapter 9: Comparisons
Journal 9 & Reflection 9
Comparison/Contrast Essay draft

Week 10

Comparison/Contrast Essay due
Unit 6: Cause/Effect Essays
Organizational patterns of Cause/Effect essays
Studying outlines
Vocabulary/Grammar Quiz
Brainstorming and Outlining Practice
Language Focus 11 – 12/word forms /connectors and transitions
Grammar Quiz
Essay Analysis
Grammar Chapter 10: the Passive
Week 11

**Unit 6 (continued)**
- Editing
- Grammar practice
- **In-class essay**
- English Grammar Chapter 11: Count/Noncount Nouns
- Journal 11 & Reflection 11

Week 12

**Unit 7: Classification Essays**
- Organizational patterns of classification essays
- Outline practice
- Vocabulary Test
- Word form practice
- English Grammar Chapter 12: Adjective Clauses
- Journal 12 & Reflection 12
- **Essay 3 draft**

Week 13

**Unit 7 (continued)**
- Web: student activities
- Language Focus 13 - 14
- Sentence combining / connectors and transitions
- **Grammar Quiz**
- Grammar Chapter 13: Gerund and Infinitive
- Journal 13 & Reflection 13
- **Essay 3 due**

Week 14

**Unit 7 (continued)**
- Classification essay due
- English Grammar Chapter 14: Noun Clauses
- Journal 14
- **Extra Grammar/Vocabulary Quiz**
- Extra writing assignment (in-class)
- Review for Final Exam

Week 15

Finals week: **Final exam**
- Post test (English Language Proficiency Test)

Please note that this syllabus is designed to be flexible: we may make changes along the way, depending on your interests and the needs of the class.
University Policies

Academic regulations and procedures are governed by University policy. Academic dishonesty cases will be handled in accordance the University's policies.

If you have a disability that could affect your performance in this class or that requires an accommodation under the Americans with Disabilities Act, please see me as soon as possible so that we can make appropriate arrangements. The Affirmative Action Office has asked that you be made aware of the following:

Michigan Tech complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990. If you have a disability and need a reasonable accommodation for equal access to education or services at Michigan Tech, please call the Dean of Students Office, at 487-2212. For other concerns about discrimination, you may contact your advisor, department head or the Affirmative Action Office, at 487-3310

Academic Integrity:  
http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic_integrity.html

Affirmative Action:  
http://www.admin.mtu.edu/aoa/

Disability Services:  
http://www.admin.mtu.edu/urel/studenthandbook/student_services.html#disability

Equal Opportunity Statement:  