Beth Flynn  
HU5001, Proseminar in Rhetoric and Technical Communication  
Walker, 139  
M, 1:05-1:50 p.m.  
Fall, 2009  
Office: 310 Walker  
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Office Hours: M, 2-3, T,R 12:30-2:00 and by appointment

Texts:

Moore, Cindy and Hildy Miller. A Guide to Professional Development for Graduate Students in English. 
Student to Student: A Supplement to the RTC Handbook and Graduate Student Professional Development Guides. 2008.  

Supplies:

You'll need a file folder to hold your portfolio of responses.

Purpose:

The course is described in the catalog as follows:

An introduction to the scholarly issues, goals, and methods across the disciplinary areas represented in the Rhetoric and Technical Communication Program.

Writing Assignments:

Response Journal:

For selected readings indicated on the syllabus, you should submit response statements of at least one double-spaced page.

Portfolio Analysis

Please prepare a portfolio analysis (at least a page long) that provides a commentary on responses. What are some strengths of your performance on these assignments? What are some limitations?

Attendance:

Attendance is mandatory. Much of the course involves conversation about course readings. If you miss those conversations, you will have missed a good deal of the course content. More than three unexcused absences will affect your grade.

Grades:

Your grade will be based on the following:
M RTC Faculty. Response # 4 due.

Week 6 (Oct. 5)

M RTC Faculty. Response # 5 due.

Week 7 (Oct. 12)


Week 8 (Oct. 19)

M Semenza, Introduction, Chap. 1. Response # 7 due.

Week 9 (Oct. 26)


Week 10 (Nov. 2)


Week 11 (Nov. 9)


Week 12 (Nov. 16)


Week 13 (Nov. 30)


Week 14 (Dec. 7)

Portfolio (responses) 100%

**Other:**

MTU complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990 (ADA). If you have a disability and need a reasonable accommodation for equal access to education or services at MTU, please call Dr. Gloria Melton, Dean of Students (7-2212). For other concerns about discrimination, you may contact your advisor, department head or chair, or the Affirmative Action Office (7-3310).

It may be necessary to alter the syllabus as the semester proceeds in order to better meet the instructional needs of the class.

Plagiarism—using the ideas or words of others without acknowledging the source—is unethical and a violation of University policy. Plagiarism cases will be handled by the Dean of Students. Some consequences of plagiarism could be failure of a paper or course. The University has subscribed to an anti-plagiarism service that can detect plagiarized material. If you have questions about the proper way to cite the ideas of someone else, please see me.

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**Academic Integrity:** [http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic_integrity.html](http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic_integrity.html)

**Affirmative Action:** [http://www.admin.mtu.edu/aaao/](http://www.admin.mtu.edu/aaao/)

**Disability Services:** [http://www.admin.mtu.edu/urel/studenthandbook/student_services.html#disability](http://www.admin.mtu.edu/urel/studenthandbook/student_services.html#disability)


Please turn off cell phones and laptops before class begins.

**Course Schedule:**

Week 1 (August 31)

Week 2 (Sept. 7)
- M Labor Day

Week 3 (Sept. 14)

Week 4 (Sept. 21)
- M RTC Faculty. Response # 3 due.

Week 5 (Sept. 28)