Instructor Information

Instructor: Gail Jaraki  
Office Location: 146 Walker Hall  
Telephone: Office – 906-487-3275  
E-mail: gkjaraki@mtu.edu  
Office Hours: MTWRF 12:45 to 1:45 or by appointment

Course Identification

Course Number: ESL 330  
Course Name: Intermediate Listening and Speaking  
Course Times & Location: MWF 3:05 – 3:55 in 0127 Fisher Hall  
TR 3:35 – 4:50 in 0101 Fisher Hall

Course Description/Overview

COURSE DESCRIPTION: This course is designed for students of English as a second language, not for native speakers of English. Emphasis is on improving speaking and pronunciation proficiency and listening skills. This course is for credit with a Pass/Fail grade.

METHODOLOGY: Lecture, pair and group interactive speaking/listening activities are used.

Course Learning Objectives

COURSE OBJECTIVES: Through instruction, pair and group activities, role-play, games, interviews, and presentations, the student will demonstrate:

• improved pronunciation and conversational ability as measured by means of a variety of presentations and tests
• improved listening skills as measured by tests

Course Resources

Course Website(s)

• Blackboard <http://www.courses.mtu.edu>

Required Course Texts

• Talk It Through 2 : Listening , Speaking and Pronunciation
• Well Said Intro: Pronunciation for Clear Communication
• Discussion Starters: Speaking Fluency Activities for Advanced ESL/EFL Students

Course Supplies

Bring paper (8.5 x 11 inches) and a pen/pencil to every class.
**Grading Scheme**

**Grading System**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage Range</th>
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<tbody>
<tr>
<td>A</td>
<td>96-100%</td>
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<tr>
<td>AB</td>
<td>91-95</td>
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<tr>
<td>B</td>
<td>84-90</td>
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<tr>
<td>BC</td>
<td>79-84</td>
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<td>C</td>
<td>72-78</td>
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<td>CD</td>
<td>66-71</td>
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<tr>
<td>D</td>
<td>60-65</td>
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<tr>
<td>F</td>
<td>0-59</td>
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</tbody>
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**Course Grade:** 72% or above = Pass  
71% or below = Fail

**Grading Policy**

Grades will be based on the following:

- Homework, including conversation partners & lab time: 5 points each
- Quizzes: 10 points each
- Tests: 100 points each
- Presentations/Projects: 100 points each
- Final Exam: 200 points

You must receive 72% of the total points possible to pass the course. Students who fail the course will be required to repeat it. If you have difficulty, please contact me for help. Do not wait until the last weeks of the term. Start studying and learning TODAY.

**Late Assignments**

Assignments must be turned in on time. No late homework will be accepted. If you are not prepared to give a presentation or submit a project on the assigned date, you will receive a 0. The only exceptions will be for illness (a doctor’s note must be submitted) or emergency.

**Course Policies**

- English is the language to be used in the classroom at all times that the teacher is in the room.
- Attendance is essential to success. If you are absent or late more than 2 times, the Director of ESL will be informed. At 5 late arrivals or absences, IPS will be informed.
- Please show respect for fellow students and your instructor by not talking when others are speaking in a class discussion.
- Drinks are permitted, but clean up after yourself; do not leave trash in the classroom.
- Turn off your cell phone. Do not make or receive calls/ text messages or use other electronic communication devices, such as MP3 players.
University Policies

Academic regulations and procedures are governed by University policy. Academic dishonesty cases will be handled in accordance the University's policies.

If you have a disability that could affect your performance in this class or that requires an accommodation under the Americans with Disabilities Act, please see me as soon as possible so that we can make appropriate arrangements. The Affirmative Action Office has asked that you be made aware of the following:

Michigan Tech complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990. If you have a disability and need a reasonable accommodation for equal access to education or services at Michigan Tech, please call the Dean of Students Office, at 487-2212. For other concerns about discrimination, you may contact your advisor, department head or the Affirmative Action Office, at 487-3310

Academic Integrity:
http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic_integrity.html

Affirmative Action:
http://www.admin.mtu.edu/aaao/

Disability Services:
http://www.admin.mtu.edu/urel/studenthandbook/student_services.html#disability

Equal Opportunity Statement: