Instructor Information

Instructor: Beatrice B. (Quarshie) Smith, Associate Professor, Literacy Studies
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E-mail: bbsmith@mtu.edu
Office Hours: M and R 11:00-12:00 and by appointment

Course Information

Fall, 2010 Section: 01
Course Number: ESL 0492
Course Name: Transition Listening/Speaking
Course Location: Building 07 (Room 226 & 218)
Class Times: 3:05-3:55 MTRF (M&F in Bldg 07, Room 226) (T&R in Bldg 07, Room 218)

Required Textbooks & Materials:

Speech Communication Made Simple, 3rd edition by Dale and Wolf (SCMS)

Pronouncing American English, 2nd edition by Onon (PAE)

More of the real Thing, by Kendall (TRT)

Paper to take notes on, pen/pencil to write with.

Course Expectations:

1. Arrive on time or early to class. After 2 late arrivals or absences I will notify Fran of your attendance. After 5 late arrivals or absences, IPS will be notified. Late means arriving 5+ minutes after the official start of class time.
2. Buy the textbooks and materials. Bring them to class.
3. Bring paper and pen/pencil to write with.
4. Turn off all iPods (MP3 players), cell phones, and laptop computers. There should be NO phone conversations, instant messaging (IM), emailing, or web-surfing in class.
5. Be ready to learn. Read ahead in the text books. Do the practice exercises and homework.
6. Respect the rights of others to learn.
7. Read this syllabus and look at it through the term. Bring it to class. It is also on
Blackboard.
8. Use English any time Dr. Smith is in the room.

Course Policies:
I. Attendance: Excellent attendance (coming to class on time and being an active participant for the entire hour) will improve your English skills and your grade.

II. Participation is an important part of your grade. If you are late or skip classes, you are essentially choosing to NOT pass this class and to take it again. Be on time. It is disrespectful to the teacher and other students if you come in late. After 2 late arrivals or absences I will notify Fran of your attendance. After 5 late arrivals or absences, IPS will be notified.

III. Late work or making up work: In general, late work is not accepted. Turn in your assignments on time. (If you need help with any problem that causes you to miss class, please let me or Fran know!)

ESL Course Evaluation:

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<th>Pass/Satisfactory</th>
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Below 59% F Fail/Unsatisfactory
Grades will be based on:

Speeches: Five speeches (4 points each = 20%)
Presentation: 10%
Homework: 20%)
Quizzes: 4 (5 points each = 20%)
Journals (online and Hard-copy): 20%
Attendance and Participation: 10%

Collaboration/Plagiarism Rules

Academic regulations and procedures are governed by University policy. Academic dishonesty cases will be handled in accordance the University's policies. You are required to read the university’s Academic Integrity policy listed below. http://www.sa.mtu.edu/dean/judicial/

University Policies: If you have a disability that could affect your performance in this class or that requires an accommodation under the Americans with Disabilities Act, please see me as soon as possible so that we can make appropriate arrangements. The Affirmative Action Office has asked that you be made aware of the following:

Michigan Tech complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990. If you have a disability and need a reasonable accommodation for equal access to education or services at Michigan Tech, please call the Dean of Students Office, at 487-2212. For other concerns about discrimination, you may contact your advisor, department head or the Affirmative Action Office, at 487-3310. Affirmative Action: http://www.admin.mtu.edu/aao/

Disability Services: http://www.admin.mtu.edu/aao/studenthandbook/student_services.html#disability


Other important information:

1. The Walker Computer Lab (HDMZ) is available to you to use while you are an ESL student. HDMZ is in Room 143 Walker—Building 11. Log in with your email login and password. Please sign in at the desk.

2. The Walker Multiliteracies Center (Room 107 Walker—Building 11) is also available for you to use while you are a student at Tech. http://www.hu.mtu.edu/hu/deptwel/index.htm. They are open for walk-in appointments M-F. Check with the Center for times.

3. Check Blackboard regularly.

4. Blackboard has websites for many of your classes. Make a habit of going there. I put many assignments and additional readings there.
How to access (Blackboard): (You will use this for your journals and other assignments!)

1. Go to Blackboard
2. Click on the MTU iSO Login link (It's the middle button.)
3. Type in your Blackboard login (the first part of your email and your email password).
4. This should bring up a main webpage that will list your classes.
5. Click on the ESL 0492 Transition Listening/Spaking link.
Journals:

You will have two kinds of journals: Online journals and hard copy journals.

**REQUIREMENTS for ALL JOURNALS:** All journals should be typed!

**Online Journals:**

They should be typed. Online journals will at first be written about listening/speaking experiences and they will be due on Fridays by 1:00 pm. This means that journals are due online **before** class on Fridays. Late journals will **NOT** be graded. You must:

a) Complete one entry each week.

b) If there is a "group discussion question," respond to at least 2 people in the group and answer any questions or comments people leave for you.

c) Write 300+ words per entry; 30+ words to responses/comments I provide.

d) If you are doing a listening exercise, include the website, TV channel, radio station, and title. Speaking exercises should include a topic sentence so that I know what you are speaking/writing about.

e) You may **Not** plagiarize. Cheating includes using the same journal for two classes without prior permission from both teachers!!!

f) Answer assigned topics when given. You can write your journals on paper first and then type it if that is easier for you.

**Hard Copy Journals:**

For the hard copy journals:

a) Write 250+ words per entry; 30+ words to responses/comments I provide.

b) If you are doing a listening exercise, include the website, TV channel, radio station, and title. Speaking exercises should include a topic sentence so that I know what you are writing about.

c) Type your name at the top right hand corner of the page. Also type my name, the week of class (for example, Week Three) and the date.

d) You may **Not** plagiarize. Cheating includes using the same journal for two classes without prior permission from both teachers!!!

e) Answer assigned topics when given. You can write your journals on paper first and then type it if that is easier for you.

Late hard copy journals will **NOT** be accepted.
For Hard Copy Journals: Some Options

1) Watch 30-60 minutes of American television. Summarize and respond to what you saw, what you felt as you watched it, how much you understood, new vocabulary you learned or want to know, or questions you have. You may watch reality shows, documentaries, dramas, comedies, the news, or whatever interests you. CITE THE NAME OF THE SHOW. THE DATE YOU WATCHED IT, THE CHANNEL IT WAS ON.

2) Listen to or watch internet news for 10-15 minutes. Summarize and respond to what you hear. You can also write about how much you understood, what new vocabulary you heard or questions you may have.

Here are some recommendations: Listen to Voice of America online. Try programs such as “Latest NewsCast”, “News Now Live” and “Special English.” You may also use Learning English Podcasts on iTun.es. In Learning English Podcasts, start with either the 15 minute features, Special English TV, Issues in the News, or Our World.

Links:
http://www.voanews.com/learningenglish/home/
http://www.voanews.com/specialenglish/index.cfm
http://www.rfs.org/newshour/
http://www.esl-lab.com

DO NOT COPY FROM THE TEXT OF SOME OF THE STORIES. PARAPHRASE AND SUMMARIZE! ... CITE THE TITLE, AUTHOR AND WEBPAGE.

3) Go to www.esl-lab.com. Pick one of the "dialogues". Read the pre-listening questions. Listen to the dialogue. Take the quiz. (Let me know how you did!) Then, WRITE answers to the POST-LISTENING EXERCISES in your journal. Tell me which level and topic you chose in the title of your journal! CITE THE WEBPAGE AND THE NAME OF THE QUIZ.

4) Participate in or listen to (eavesdrop on) a conversation in English. Summarize what was said. Did you learn any new vocabulary? Did you have any successes or difficulties talking or listening? How did you feel while listening/speaking?

You can find conversation partners in the Multiliteracies Center (107 Walker) or in the HDMZ (143 Walker). All coaches would be happy to talk to you. Just walk in and ask if anyone is free to chat for 15 minutes! You may also talk to your partner in Dr. Smith’s HU 396 class.

5) Attend a sports, concert, or theater event or go to a movie. Describe what you saw, heard and felt. See the mtu.edu Calendar link OR http://www.mtu.edu/arts/ for upcoming events in sports and arts. Check out the film board website for weekly $3.00 movies (sometimes they are free!). http://filmbrd,students.mtu.edu/index.php (cite sources!)

6) Go to a student organization meeting.

All spoken journals will be submitted via Blackboard.