UN 2001 Written, Oral and Visual Communication
Fall 2010
Section 08-MWF 2:05-2:55 Dillman 204
Section 10- MWF 3:05-3:55 MEEM 403

Instructor: Angela Badke
Email: 
Office: Walker 148
Office hours: M/W 4:00-5:00
Tues 12:00-2:00

Required Materials
- *Everything's An Argument* by Andrea A. Lunsford, John J. Ruszkiewicz, and Keith Walters
- Various pdf readings
- A notebook or composition book dedicated to this class
- A notebook or composition book for journal entries

Course Description and Goals
UN 2001 is a General Education requirement at Michigan Tech. This course is designed to help you become a more effective communicator. Learning to effectively communicate will not only help in this class and in other courses on campus, but will also be important in the real world.

Students taking UN 2001 are expected to:
- Understand and experience the composing process in written, visual and oral communication.
- Acquire extensive practice in revising written, visual and oral communication.
- Learn how to enhance/complement their writing with visual and oral forms of communication.
- Experience a range of written, visual and oral genres and understand how a writer’s purpose and sense of audience shape these genres.
- Experience both the personal and social/collaborative dimensions of leaning and communicating.
- Acquire practice in rhetorical analysis and critical reasoning.
- Learn how to conduct, communicate, and document research for a substantial piece of argumentive writing.

Additional information concerning the course goals can be found at:
http://hu.mtu.edu/un2001/

FYI—I reserve the right to change this syllabus at any time to accommodate the class.
Attendance
- A portion of your grade will be based on participation in class. In order to participate you need to show up. Therefore, attendance will play a large role in your participation/social practices grade.
- Attendance will be taken at the beginning of each class period. You are allowed to miss a total of 3 class periods for the semester. Your grade will be impacted if you miss more than 3 class periods.
- Tardiness will not be tolerated. Three late entries to class will lower your participation/social practices grade.
- You must let me know in advance if you will not be coming to class due to things like athletics, pep band, Career Fair…

Class Policies
- Always come to class prepared. This means books, notes, notebooks, a writing utensil handy and you are ready to participate.
- Please put ALL electronics away at the beginning of class. Laptops are not allowed out on the desks unless you have my permission.
- If you decided that you would rather have your electronic gadgets out during class, I will ask you to put them on the desk in the front of the classroom. Everything will be returned to you at the end of class.
  - If this is a noticeable habit, your participation/social practices grade will be lowered.

Respect
Communication occurs between more than one person and it is important that all people in this room feel comfortable enough to communicate during the class period. This means that we will discuss ideas openly, thoughtfully and respectfully. Nobody should feel as if they will be ridiculed or harassed for their ideas. Points will be deducted from your participation/social practices grade if this is not followed.

Assignments
- All assignments will be due at the BEGINNING of class. Your grade will be impacted if it is not turned in on time.
- Assignments cannot be emailed to me. You must have a hard copy of all of your assignments plus a clean copy for your portfolios.
- I will NOT accept late work after the week it is due. (For example, if you have a paper due on Thursday, I will not accept it after 5pm Sunday.) Points will be deducted for late work. NO points will be given if the paper is turned in the week after it is due.
- You may NOT change your topic/subject for a project or assignment without my permission.
- I ask that you get the names and email addresses of at least 2 other classmates. These will be the people to ask about missing class discussion and class notes.
Michigan Tech's Policy on Academic Integrity
Plagiarism and cheating are serious academic offenses. They are defined by this policy as: "knowingly copying another's work or ideas and calling them one's own or not giving proper credit or citation," and this policy covers copying sections or entire papers from printed or electronic sources, as well as handing in papers written by students for other classes, purchasing academic papers and paraphrasing somebody else's work without proper documentation. Plagiarism and cheating not only are dishonest but also cheat you out of learning, the prime reason you are here. If you ever have questions about this issue, please talk with me or consult a coach in the Writing Center (487-2077).

Michigan Tech's Policy on Discrimination and Harassment
Michigan Tech complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act (ADA) of 1990. If you have a disability and need reasonable accommodation for equal access to education and services at MTU, please call Dr. Gloria Melton, Dean of Students (487-2212). For other concerns about discrimination, you may contact your advisor, department chair or the Affirmative Action Office (487-3310).

Disability Services
Equal Opportunity

Grading
I will be grading on a 1500 point scale. You must complete all assignments to receive a passing grade in this course. *No incompletes will be given in this course.

- 150 pts for participation/social practices
- 200 pts for homework/in-class assignments
- 200 pts for Project #1
- 300 pts for Project #2
- 200 pts for Project #3
- 350 pts for Project #4
- 100 pts for Final Portfolio

In other words....

- A 1500-1350
- AB 1349-1275
- B 1274-1200
- BC 1199-1080
- C 1079-990
- CD 989-900
- D 899-810
- F 809 and below
Course Calendar

Week 1
8/30 Class Introduction
9/1 EAA Ch. 1
9/3 Pdf Reading

Week 2
9/6 Labor Day- No Class
9/8 Pdf Reading
Design Plan Due
9/10 K-Day- No Class

Week 3
9/13 EAA Ch. 18
9/15 EAA Ch. 19
9/17 MLA Style of Documentation

Week 4
9/20 Rough Draft Due
Workshop Day
9/22 EAA Ch. 2
9/24 Class Cancelled

Week 5
9/27 Class Cancelled
9/29 EAA Ch. 3
Final Draft Due
10/1 EAA Ch. 4
Reflection Due

Week 6
10/4 Pdf Reading
Design Plan Due
10/6 Archives Tour
10/8  Pdf Reading

**Week 7**
10/11  TBA

10/13  Rough Draft #1 Due  
       Workshop Day

10/15  EAA Ch. 16

**Week 8**
10/18  Rough Draft #2 Due  
       Annotated Bibliography Due  
       Workshop Day

10/20  TBA

10/22  Final Draft Due with Final Annotated Bibliography

**Week 9**
10/25  Pdf Reading

10/27  TBA

10/29  Design Plan Due

**Week 10**
11/1   TBA

11/3   Rough Draft Due  
       Workshop

11/5   "Super Size Me"

**Week 11**
11/8   "Super Size Me"  
       Final Draft Due

11/10  EAA Ch. 11

11/12  EAA Ch. 12  
       Reflection Due
**Week 12**
11/15  EAA Ch. 5  
     Proposals Due

11/17  EAA Ch. 14  
     In Class Workshop Day

11/19  TBA

11/20-11/28  Thanksgiving Break!

**Week 13**
11/29  In Class Workshop Day

12/1   In Class Workshop Day

12/3   Presentations

**Week 14**
12/6   Presentations
12/8   Presentations

12/10  Reflection Due  
     Portfolio Due

12/13-12/17  Exam Week