UN 2001: Composition
Section 08 Walker 144
M-Th 12:35-1:50

Instructor: Angela Badke
Email: ambadke@mtu.edu
Office: Walker 148
Office Hours: W 2:30-3:30
Or, By Appointment

Required Materials
Everything's An Argument by Andrea A. Lundsford, John J. Ruszkiewicz
The Craft of Research by Wayne C. Booth, Gregory G. Colomb, Joseph M. Williams
A notebook or composition book dedicated to this class

Course Description and Goals
UN 2001 is a General Education requirement at Michigan Tech. This course is designed to help you become a more effective communicator. Learning to effectively communicate will not only help in this class and in other courses on campus, but will also be important in the real world.

Students taking UN 2001 are expected to:
- Understand and experience the composing process in written, visual and oral communication.
- Acquire extensive practice in revising written, visual and oral communication.
- Learn how to enhance/complement their writing with visual and oral forms of communication.
- Experience a range of written, visual and oral genres and understand how a writer's purpose and sense of audience shape these genres.
- Experience both the personal and social/collaborative dimensions of learning and communicating.
- Acquire practice in rhetorical analysis and critical reasoning.
- Learn how to conduct, communicate, and document research for a substantial piece of argumentative writing.

FYI-I reserve the right to change this syllabus and calendar at any time to accommodate the class.

Attendance
- A portion of your grade will be based on participation in class. In order to participate you need to show up. Therefore, attendance will play a large role in your participation/social practices grade.
- Attendance will be taken at the beginning of each class period. You are allowed to miss a total of 3 class periods for the semester. Your grade will be impacted if you miss more than 3 class periods.
• Tardiness will not be tolerated. Three late entries to class will lower your participation/social practices grade.
• You must let me know in advance if you will not be coming to class due to athletics, pep band, Career Fair, etc.

Class Policies
• Always come to class prepared. This means books, notes, notebook, a writing utensil all handy and you are ready to participate in class.
• I ask that you get the names and email addresses of at least two other classmates. These will be your contact people for missing class notes and class discussions.
• Please put away all electronics (laptops, cell phones, ipods, etc.) at the beginning of class. Laptops are not allowed out on the desks unless you have my permission.
• If you decide that you would rather have your electronic gadgets out during class, I will ask that you put them on the desk in the front of the classroom. Everything will be returned to you at the end of class.
  o If this is a noticeable habit, your participation/social practices grade will be lowered.

Respect/Social Practices
Communication occurs between more than one person and it is important that all people in this room feel comfortable enough to communicate during the class period. This means that we will discuss ideas openly, thoughtfully and respectfully. Nobody should feel as if they will be ridiculed or harassed for their ideas. Points will be deducted from your participation/social practices grade if this is not followed.

Assignments
• All assignments are due at the beginning of class.
• Email submissions are NOT accepted. You must have a hard copy of all of you work to turn in.
• I will NOT accept late work. If you are planning to be out of town when an assignment is due, please see me.
• You may not change topics/subject for a project or assignment without my permission.

Michigan Tech’s Policy on Academic Integrity
Plagiarism and cheating are serious academic offenses. They are defined by this policy as: “knowingly copying another’s work or ideas and calling them one’s own or not giving proper credit or citation,” and this policy covers copying sections or entire papers from printed or electronic sources, as well as handing in papers written by students for other classes, purchasing academic papers and paraphrasing somebody else’s work without proper documentation. Plagiarism and cheating not only are dishonest but also cheat you out of learning, which is the reason you are here. If you ever have questions about this issue, please talk with me or consult a coach in the Multiliteracies Center (Walker 107, 487-2007).
(http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic_integrity.htm)
Michigan Tech’s Policy on Discrimination and Harassment
Michigan Tech complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act (ADA) of 1990. If you have a disability and need reasonable accommodation for equal access to education and concerns about discrimination, you may contact your advisor, department chair or the Affirmative Action Office (487-3310)
Disability Services (http://www.admin.mtu.edu/urel/studenthandbook/student_services.html)
Equal Opportunity (http://www.admin.mtu.edu/admin/boc/policy/ch3/ch3p7htm)

Grading
I will be grading on a 1000 point scale. You must complete all assignments to receive a passing grade in this course. **NO incompletes will be given for this course.

150 pts for Participation/Social practices/Attendance
50 pts for Quizzes
50 pts for Leading Class Discussion
200 pts for Project #1
225 pts for Project #2
325 pts for Project #3

In other words...

A 1000-935
AB 934-865
B 864-795
BC 794-725
C 724-665
CD 664-595
D 594-540
F 539 and below
Grading Policy Clarification

Unexcused Absences:
- You have 3 total unexcused absences. After those 3, any additional unexcused absence will result in a deduction of 15 points from your participation/social practices grade.
- You will not receive an extension for an unexcused absence.
  - If you do not show up to class on an assignment’s due date, and you’re unexcused for that class period, then your homework will be considered late. As stated in the original syllabus, NO late work is accepted.

Excused Absences:
- As far as I know, there are no restrictions for number of excused absences by the university. But, I’d imagine that at some point too many excused absences will also impact how well you are doing in classes.
- You will need to submit proper documentation in order to have an excused absence (for example, doctor’s note). If you have multiple excused absences in a row, say you’ve been sick for a week, then please go to the student affairs office with your documentation. They will email your instructors.
- For excused absences, extensions will be granted. The length of the extension will be determined by me so please be sure to contact me as soon as you are able to in order to discuss your options. Extensions are granted typically if you have been absent leading up to a due date.
- If you are absent on a due date, and you are excused, you are responsible for turning in that assignment in the next class period (unless otherwise specified).
  - If your absence runs for 2 due dates in a row, during the next class period you attend, you are responsible for both of your missing assignments (unless otherwise specified).
  - If it happens that you return on a due date, you are responsible for those assignments leading up to this due date and that assignment (unless otherwise specified). So, for example, if we have 3 class periods in a row with due dates and you have missed the first 2 class periods, when you come back on that 3rd day, you are responsible for all three assignments on that day, unless you have talked to me about an extension.
Course Calendar—Summer 2011

Wk. 1
06/27 Intro to class
06/28 EAA Ch. 1, CR Ch. 7
06/29 EAA Ch. 2 ( ), EAA Ch. 3 ( )
06/30 EAA Ch. 4 ( ), EAA Ch. 18 ( ), QUIZ #1

Wk. 2
07/04 No Class—Research Topics Due by Email, 5pm
07/05 CR Ch. 6 ( )
07/06 CR Ch. 3 ( ), CR Ch. 4 ( )
07/07 Archives (tentative)

Wk. 3
07/11 CR Ch. 8 ( ), CR Ch. 9 ( )
07/12 Rough Draft Due (Workshop Day)
07/13 CR Ch. 10, CR Ch. 16
07/14 Conferences—No Class!

Wk. 4
07/18 Conferences—No Class!
07/19 Pdf—CRAAP
07/20 TMP Prototypes Due, Pdf—Color Wheel ( )
07/21 EAA Ch. 14 ( ), QUIZ #3

Wk. 5
07/25 TMP Final Due with Short Presentations
07/26 EAA Ch. 17, TMP Reflection Due
07/27 Groups for Project 3 formed, Workshop Day
07/28 EAA Ch. 12 ( ), QUIZ #4

Wk. 6
08/01 Proposals Due, EAA Ch. 13 ( )
08/02 EAA Ch. 15 ( ), PSA Script Due
08/03 Workshop Day, QUIZ #5
08/04 Workshop Day

Wk. 7
08/08 PSA Recording Due
08/09 Presentations
08/10 Presentations
08/11 TBA