Course Syllabus – Intermediate Writing

Instructor Information
Instructor: Shaughn Kern
E-mail: skern@mtu.edu
Office Location: 311 Walker Hall
Office Hours: T, 9:30 am – 11:00 am

Course Identification
Course Number: ESL 320 - R02
Course Name: Intermediate Writing
Course Location: Walker 130
Class Times: MTWRF, 11:05-11:55am

Course Description/Overview
For students of English as a second language, not for native speakers of English. Emphasis is on writing essays using the process approach to writing and collaborative workshop approach to revision in writing academic essays.

Course Resources
From Great Paragraphs to Great Essays – Second Edition

Grading Scheme
Grades will be based on the following:

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<tbody>
<tr>
<td>Homework</td>
<td>40</td>
</tr>
<tr>
<td>Essays</td>
<td>40</td>
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<tr>
<td>Timed Writing</td>
<td>20</td>
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<tr>
<td>Total Points</td>
<td>100</td>
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Grading Scale:
72-100 → Pass
0-72 → Fail

Promotion to the next level

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<tr>
<th>Post Test</th>
<th>Course Grade</th>
<th>= advancement to the next level of ESL classes</th>
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<td>50%</td>
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Learning Objectives

By the end of intermediate writing, the student will be able to
1. write a coherent and cohesive essay in response to a prompt in timed and untimed environments
2. write an effective thesis statement
3. write a topic sentence and support it with relevant examples
4. achieve coherence with appropriate use of transitions
5. display logical development in writing
6. use multiple pre-writing strategies
7. recognize the difference between credible and non-credible sources (texts supported by research and those that are not)
8. use compound and complex sentences
9. demonstrate appropriate punctuation consistently
10. find resources to answer basic writing and punctuation questions
11. write short texts in varied rhetorical modes and registers
12. understand the process of drafting and peer review

Course Policies

Come to class every day. If you miss a class, you should contact me and tell me why you were absent. You should also ask a classmate about homework so that you do not miss any assignments.

If you do not contact me about your absence, you may be reported to IPS, and your visa status may be affected.
After three unexcused absences, your final course grade will be lowered 5% for each absence. Excused absences include: if you are sick with a doctor’s note, religious holidays, etc. You can see a full list of excused absences here:
http://www.mtu.edu/dean/conduct/policy/attendance/
Make up tests, quizzes, and presentations will not be given unless arranged in advance.
Come to class on time. If you arrive to class late three times, it will be counted as one unexcused absence. If you are 10 minutes late or more, you will be marked absent for the day.
Homework is due at the beginning of class. Late homework will receive 0 points.
Participate in class:
1. Use only English in this classroom, so everyone can understand what you are saying.
2. Turn your cell phone to vibrate or silent. Leave all other electronic devices at home. Texting in class is against MTU rules.
3. Come prepared with all of your class materials and homework completed.
4. Actively participate in class. Respect others by listening closely while they are talking.

**Don't plagiarize.** Use your own words. A copied or plagiarized assignment will receive 0 points. This is very serious. Plagiarism could result in suspension or expulsion from MTU. **If you have questions about plagiarism, ask one of your instructors for help.**

Academic regulations and procedures are governed by University policy. Academic dishonesty cases will be handled in accordance the University's policies. You are required to read the university's **Academic Integrity** policy listed below. **Academic Integrity:**
http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic_integrity.html

**Disabilities**

If you have a disability that could affect your performance in this class or that requires an accommodation under the Americans with Disabilities Act, please see me as soon as possible so that we can make appropriate arrangements. The Affirmative Action Office has asked that you be made aware of the following:

*Michigan Tech complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990. If you have a disability and need a reasonable accommodation for equal access to education or services at Michigan Tech, please call the Dean of Students Office, at 487-2212. For other concerns about discrimination, you may contact your advisor, department head or the Affirmative Action Office, at 487-3310.*

**Affirmative Action:** http://www.admin.mtu.edu/ao/
**Disability Services:** http://www.mtu.edu/dean/disability/
**Equal Opportunity Statement:** http://www.admin.mtu.edu/admin/boc/policy/ch5/ch5p2.htm

This syllabus may be changed during the term to accommodate the needs of either the students or the professor.