Instructor Information

Instructor: Diane Koskela
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Office Hours: Monday through Thursday 3:30-4:30 and by appointment

Course Identification

Course Number: 0330
Course Name: Intermediate Listening and Speaking
Course Location: Walker 145
Class Times: MTWTh 2:05-3:20

Course Description/Overview

The course is designed for ESL students who hope to succeed in an English-speaking academic environment. This class will focus on improving students' academic speaking and listening skills.

Course Resources

Required Course Texts


Course Learning Objectives

By the end of Intermediate Listening and Speaking, students will be able to:

1. Give an organized presentation on a familiar topic while using appropriate audiovisual support
2. Answer audience questions about a presentation
3. Ask relevant questions about other students' presentations
4. Understand and utilize various strategies for preparing for and delivering a presentation
5. Follow simple spoken instructions
6. Voice an opinion
7. Appropriately negotiate everyday situations in an English-speaking living environment  
   a. Give and receive directions
8. Identify various rhetorical situations and use appropriate listening and speaking strategies
9. Be aware of their own listening strategies.
10. Comprehend spoken language in academic and social contexts  
    a. Use extralinguistic (body language and setting) and paralinguistic (tone of voice, speed, emphasis) cues to understand spoken communication
11. Comprehend a short spoken text (simple academic lecture or news broadcast)  
    a. Identify the main idea and supporting details  
    b. Infer information based on details given in a lecture  
    c. Summarize the main points of a short text or conversation  
    d. Take notes to aid in retaining the information
12. Participate in small group discussions  
    a. Recognize breakdowns in communication and use strategies to fix them  
    b. Recognize and adapt to linguistic, cultural and social differences between listeners/speakers  
    c. Use appropriate turn-taking strategies  
    d. Initiate and carry on conversations in academic and social contexts
13. Understand common colloquialisms and contractions
14. Distinguish between registers of formality in spoken language
15. Recognize that there are differences between varieties of world and accented Englishes

**Grading Scheme**

More information will be given for each assignment individually.

1. (20%) Final Group Presentation

   Near the end of the semester, you will be asked to present, with the group, your idea for a new business in Houghton. You will present your business plan to a panel of “investors.” Your job is to convince the investors to fund your business plan.

   Presentations will be graded on:
   i. Content (Was it accurate, interesting, supported with details? Did it cover all the required points?)
   ii. Fluency (Were you able to communicate your ideas easily?)
   iii. Clarity (Could the audience understand you?)
IV. Organization (Was there a clear and appropriate organizational structure?)

v. Audience Participation (Did you participate as an audience member by taking notes and asking questions?)

vi. Group Work (Did you actively participate as a group member?)

vii. Did you follow the instructions and requirements outlined in the assignment sheet?

2. (15%) News Article Presentation

Each student will deliver a short presentation on a news article from a U.S. newspaper. You will tell the class about what happened, why it is important, and place it within the context of American culture.

Presentations will be graded on:
   i. Content (Was it accurate, interesting, supported with details?)
   ii. Fluency (Were you able to communicate your ideas easily?)
   iii. Clarity (Could the audience understand you?)
   iv. Organization (Was there a clear and appropriate organizational structure?)
   v. Audience Participation (Did you participate as an audience member by taking notes and asking questions?)
   vi. Did you follow the instructions and requirements outlined in the assignment sheet?

3. (10%) Informal Presentation

Each student will give a short presentation to the class, using appropriate audiovisual support, on a familiar topic. Topics can be chosen later.

Presentations will be graded on:
   i. Content (Was it appropriate and interesting?)
   ii. Fluency (Were you able to communicate your ideas easily?)
   iii. Clarity (Could the audience understand you?)
   iv. Organization (Was there a clear and appropriate organizational structure?)
   v. Audience Participation (Did you participate as an audience member by taking notes and asking questions?)
   vi. Did you follow the instructions and requirements outlined in the assignment sheet?

4. (30%) In-Class Listening, Speaking, and Note-taking Assignments
We will use in-class time to listen to authentic material such as academic lectures, news broadcasts, and television programs. You will be asked to take notes, answer questions and discuss the content of these programs. In addition, there will be in-class oral exercises to improve pronunciation.

5. (25%) Class Participation
Weekly participation is based on coming to class on time, being prepared, following instructions, completing all homework, and actively participating in class discussions and exercises.

Grading Scale:

72-100 → Pass
0-72 → Fail

Promotion to the next level

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<tr>
<th>Post Test</th>
<th>Course Grade</th>
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= advancement to the next level of ESL classes

Course Policies

Come to class every day. If you miss a class, you should contact me and tell me why you were absent. You should also ask a classmate about homework so that you do not miss any assignments.

If you do not contact me about your absence, you may be reported to IPS, and your visa status may be affected.

After three unexcused absences, your final course grade will be lowered 5% for each absence.

Excused absences include: if you are sick with a doctor's note, religious holidays, etc. You can see a full list of excused absences here:
http://www.mtu.edu/dean/conduct/policy/attendance/

Make up tests, quizzes, and presentations will not be given unless arranged in advance.

Come to class on time. If you arrive to class late three times, it will be counted as one unexcused absence. If you are 10 minutes late or more, you will be marked absent for the day.
Homework is due at the beginning of class. Late homework will receive 0 points.

Participate in class:

1. **Use only English in this classroom**, so everyone can understand what you are saying.
2. Turn your cell phone to vibrate or silent. Leave all other electronic devices at home. Texting in class is against MTU rules.
3. Come prepared with all of your class materials and homework completed.
4. Actively participate in class. Respect others by listening closely while they are talking.

You should use your own words on assignments, so that you do not plagiarize. This is very serious. A copied or plagiarized assignment will receive 0 points. Plagiarism could result in suspension or expulsion from MTU. **If you have questions about plagiarism, ask one of your instructors for help.**

Academic regulations and procedures are governed by University policy. Academic dishonesty cases will be handled in accordance the University’s policies. You are required to read the university’s Academic Integrity policy listed below. **Academic Integrity:**

http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic_integrity.html

Disabilities

If you have a disability that could affect your performance in this class or that requires an accommodation under the Americans with Disabilities Act, please see me as soon as possible so that we can make appropriate arrangements. The Affirmative Action Office has asked that you be made aware of the following:

*Michigan Tech complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990. If you have a disability and need a reasonable accommodation for equal access to education or services at Michigan Tech, please call the Dean of Students Office, at 487-2212. For other concerns about discrimination, you may contact your advisor, department head or the Affirmative Action Office, at 487-3310. **Affirmative Action:***

http://www.admin.mtu.edu/aaq/

**Disability Services:**

http://www.admin.mtu.edu/urel/studenthandbook/student_services.html#disability

**Equal Opportunity Statement:**


This syllabus may be changed during the term to accommodate the needs of either the students or the instructor.