Instructor Information
Instructor: Ayse Nur Miskioglu
Office Location: Walker Hall 313
Telephone: Office – 482 32 30
E-mail: anmiskio@mtu.edu
Office Hours: M-T 2:00 pm to 3:00 pm
F 9:00 am to 11:00 am

Course Identification
Course Number: 440
Course Name: Advanced Grammar
Course Location: Walker 139
Class Times: MWF 11:05-11:55

Course Description/Overview
This course focuses on the needs of non-native speakers. Emphasis is on improving the active use of Standard American English grammar in writing and speaking, as well as improving the students’ understanding of written and spoken English.

Course Learning Objectives
By the end of the Advanced Grammar course, students will be able to:

1. Use the following structures and aspects reliably in written and spoken contexts:
   a. Parallel structure
   b. Passive voice
   c. Mood
   d. Real/unreal conditionals
   e. Phrasal verbs
   f. All modals

2. Recognize errors in their own work and find resources to resolve these errors.
3. Parse and understand complex sentences (i.e. with successive embedded clauses).
4. Use a variety of sentence structures in written and spoken performance.
Course Resources

Course Website(s)
- Blackboard<http://www.courses.mtu.edu>

American English Dictionary

Other Course Resources: Dave’s ESL Café- www.eslcafe.com
Academic English Café
English Club Page http://grammar.englishclub.com

Instructional Methods: Lecture, pair and group interactive activities, and oral presentations and written assignments are used.

Grading Scheme

Grading Policy
Grades will be based on the following:

<table>
<thead>
<tr>
<th>Quizzes</th>
<th>40</th>
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<tbody>
<tr>
<td>Assignments (In class and homework)</td>
<td>40</td>
</tr>
<tr>
<td>Presentations</td>
<td>20</td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>

Grading Scale:

72-100 → Pass
0-72 → Fail

Promotion to the next level

<table>
<thead>
<tr>
<th>Post Test</th>
<th>Course Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>50%</td>
<td>50%</td>
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</table>

= advancement to the next level of ESL classes
Course Policies

Come to class every day. If you miss a class, you should contact me and tell me why you were absent. You should also ask a classmate about homework so that you do not miss any assignments.

If you do not contact me about your absence, you may be reported to IPS, and your visa status may be affected.

After three unexcused absences, your final course grade will be lowered 5% for each absence.

Excused absences include: if you are sick with a doctor’s note, religious holidays, etc. You can see a full list of excused absences here: http://www.mtu.edu/dean/conduct/policy/attendance/

Make up tests, quizzes, and presentations will not be given unless arranged in advance.

Come to class on time. If you arrive to class late three times, it will be counted as one unexcused absence. If you are 10 minutes late or more, you will be marked absent for the day.

Homework is due at the beginning of class. Late homework will receive 0 points.

Participate in class:

1. Use only English in this classroom, so everyone can understand what you are saying.
2. Cell phones must be turned off before the start of class. Leave all other electronic devices at home. Texting in class is against MTU rules.
3. Come prepared with all of your class materials and homework completed.
4. Actively participate in class. Respect others by listening closely while they are talking.

You should use your own words on assignments, so that you do not plagiarize. This is very serious. A copied or plagiarized assignment will receive 0 points. Plagiarism could result in suspension or expulsion from MTU. If you have questions about plagiarism, ask one of your instructors for help.

Academic regulations and procedures are governed by University policy. Academic dishonesty cases will be handled in accordance the University’s policies. You are required to read the university’s Academic Integrity policy listed below. Academic Integrity: http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic_integrity.html

Disabilities

If you have a disability that could affect your performance in this class or that requires an accommodation under the Americans with Disabilities Act, please see me as soon as possible so that we can make appropriate arrangements. The Affirmative Action Office has asked that you be made aware of the following:

Michigan Tech complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990. If you have a disability and need a reasonable accommodation for equal access to education or services at Michigan
Tech, please call the Dean of Students Office, at 487-2212. For other concerns about discrimination, you may contact your advisor, department head or the Affirmative Action Office, at 487-3310. Affirmative Action: [http://www.admin.mtu.edu/aoa/](http://www.admin.mtu.edu/aoa/)

Disability Services: [http://www.admin.mtu.edu/urel/studenthandbook/student_services.html#disability](http://www.admin.mtu.edu/urel/studenthandbook/student_services.html#disability)


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**Tentative Calendar**

This syllabus may be changed during the term to accommodate the needs of either the students or the professor.
ELS 0440 Advanced Grammar Syllabus (continued)

Week 1: 8/29-9/2
- Introduction to the course
- Chapter 1: Writing interview questions
- Overview of Verb Tenses with focus on past perfect and future perfect tenses

Week 2: 9/6-9/9
- Chapter 2: Present and Past: Simple and Progressive

Week 3: 9/12-9/16
- Chapter 3: Perfect and Perfect Progressive Tenses
- QUIZ – 9/16/2011

Week 4: 9/19-9/23
- Chapter 4: Future Time
- Chapter 6: Subject Verb Agreement

Week 5: 9/26-9/30
- Chapters 14-15: Gerunds and Infinitives
- QUIZ – 9/30/2011

Week 6: 10/3-10/7
- Chapter 11: The passive

Week 7: 10/10-10/14
- Chapter 7: Nouns
- Chapter 8: Pronouns
- QUIZ – 10/14/2011

Week 8 10/17- 10/21
- Chapter 13: Adjective Clauses
- Chapter 12: Noun Clauses

Week 9: 10/24-10/28
- Chapters 9-10: Modals
- QUIZ – 10/28/2011

Week 10: 10/31-11/4
- Chapter 16: Coordinating Conjunctions

Week 11 11/7-11/11
- Chapter 19: Connectives That Express Cause and Effect, And Contrast and Condition
- QUIZ 11/11/2011

Week 12 11/14-11/18
- Chapter 17: Adverb Clauses
- Chapter 18: Reduction of Adverb Clauses

THANKSGIVING BREAK 11/21-11/25

Week 13 11/28-12/2
- Chapter 20: Conditional Sentences and Wishes
- QUIZ – 12/2/2011

Week 14 12/5/-12/9
- REVIEW