Course Syllabus
College of Science and Arts
Fall 2012

Instructor Information
Instructor: Ayse Nur Miskioglu
Office Location: Walker Hall 313
Telephone: Office – 487 32 30
E-mail: anmiskio@mtu.edu
Office Hours: M T 2:00 pm - 3:00 pm
F 9:00 am – 11:00 am
If you like to discuss your course work with the instructor during non-office hour time, please email the instructor to set up an appointment.

Course Identification
Course Number: 340
Course Name: Intermediate grammar
Course Location: Walker 143
Class Times: M W F 8:05-8:55

Course Description/Overview: This course is designed for ESL students to improve their understanding and usage of English grammar. Students will go through a pre-test and post-test process as they learn about specific grammar points. The process includes analysis of different elements, aspects and structures of English grammar and the formation of tentative language rules. Students are also expected to how to identify their grammar errors, correct them by using reference books and revise their own writing sample.

Course Learning Objectives: By the end of the intermediate grammar course, students will be able to:

1. Use the following structures and aspects reliably in written and spoken contexts:
   a. Regular and irregular verbs
   b. Subject verb agreement
   c. Tense and verb forms
   d. Gerunds and infinitives
   e. Qualifiers
   f. Articles
   g. Conjunctions
   h. Sentence and question formation
   i. Count and non-count nouns
j. Simple modals
k. Real conditionals
l. Common phrasal verbs
m. Pronouns
n. Prepositions
o. Adjectives and adverbs
2. Identify parts of speech.
3. Recognize errors in their own work and use familiar resources to resolve these errors.
4. Parse and understand complex sentences with successive imbedded clauses.
5. Use a variety of sentence structures in written and spoken performance.

Course Resources

Course Website(s)
- Canvas (https://mtuinstructure.com/login)
- All assignments, homework, deadlines, required format, location of submission will be posted on this website. Students are responsible for reviewing the website and checking their email regularly to be well informed.


Other Course Resources: Dave’s ESL Café- www.eslcafe.com
Academic English Café
English Club Page http://grammar.englishclub.com

Instructional Methods: Each grammar point will begin by asking students to apply their current grammar knowledge through free writing and error identification. The difficulties students have experienced in these tasks would lead to specific teaching points that need to be covered in the class. Rules and strategies will be introduced to students to find and correct their grammatical errors.

Grading Scheme

Grades will be based on the following:

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Quizzes</td>
<td>25%</td>
</tr>
<tr>
<td>Assignments (in class and homework)</td>
<td>15%</td>
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<tr>
<td>Grammar Journals</td>
<td>20%</td>
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<tr>
<td>Midterm Exam</td>
<td>20%</td>
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<tr>
<td>Final Exam</td>
<td>20%</td>
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<tr>
<td>Total points</td>
<td>100%</td>
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Grading Scale:
72-100 → Pass; 0-72 → Fail
Promotion to the next level

<table>
<thead>
<tr>
<th>Post Test</th>
<th>Course Grade</th>
<th>= advancement to the next level of ESL classes</th>
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<tbody>
<tr>
<td>25%</td>
<td>75%</td>
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Course Policies

**Come to class every day.** If you miss a class, you should contact me and tell me why you were absent. You should also **ask a classmate about homework** so that you do not miss any assignments.

If you do not contact me about your absence, you may be reported to IPS, and your visa status may be affected.

After three unexcused absences, your final course grade will be lowered 5% for each absence.

Excused absences include: if you are sick with a doctor’s note, religious holidays, etc. You can see a full list of excused absences here: http://www.mtu.edu/dean/conduct/policy/attendance/

**Make up tests, quizzes, and presentations** will not be given unless arranged in advance.

**Come to class on time.** If you arrive to class late three times, it will be counted as one unexcused absence. If you are 10 minutes late or more, you will be marked absent for the day.

**Homework** is due at the beginning of class. Late homework will receive 0 points.

**Participate in class:**

1. **Use only English in this classroom**, so everyone can understand what you are saying.
2. Cell phones must be turned off before the start of class. Leave all other electronic devices at home. Texting in class is against MTU rules.
3. Come prepared with all of your class materials and homework completed.
4. Actively participate in class. Respect others by listening closely while they are talking.

You will have 30 participation points for the half of the semester and 30 points for the second half of the semester. Each time you break a class rule or fail to participate fully in class, you will lose 1 participation point.

**You should use your own words on assignments, so that you do not plagiarize.** This is very serious. A copied or plagiarized assignment will receive 0 points. Plagiarism could result in suspension or expulsion from MTU. **If you have questions about plagiarism, ask one of your instructors for help.**

Academic regulations and procedures are governed by University policy. Academic dishonesty cases will be handled in accordance with the University's policies. You are required to read the university's **Academic Integrity** policy listed below. **Academic Integrity:**
http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic_integrity.html
Disabilities

If you have a disability that could affect your performance in this class or that requires an accommodation under the Americans with Disabilities Act, please see me as soon as possible so that we can make appropriate arrangements. The Affirmative Action Office has asked that you be made aware of the following:

Michigan Tech complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990. If you have a disability and need a reasonable accommodation for equal access to education or services at Michigan Tech, please call the Dean of Students Office, at 487-2212. For other concerns about discrimination, you may contact your advisor, department head or the Affirmative Action Office, at 487-3310. **Affirmative Action:** [http://www.admin.mtu.edu/aae/](http://www.admin.mtu.edu/aae/)

**Disability Services:**  
[http://www.admin.mtu.edu/urel/studenthandbook/student_services.html#disability](http://www.admin.mtu.edu/urel/studenthandbook/student_services.html#disability)


**Tentative Calendar**

This syllabus may be changed during the term to accommodate the needs of either the students or the professor.

<table>
<thead>
<tr>
<th>Week</th>
<th>Unit</th>
<th>Textbook Resources</th>
<th>Notes</th>
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</thead>
</table>
| Week 1  
Sept 4-Sept 7 | Verb Tense System | Course Syllabus and Policies  
The Simple Present vs.  
The present Progressive  
Pages 342-344 | Friday, Sep 7  
K DAY |
| Week 2  
Sept 10-Sept 14 | Verb Tense System | The Simple Past  
The Past Progressive  
The Past Perfect  
Pages 346-349 |  |
| Week 3  
Sept 17-Sept 21 | Verb Tense System | The Present Perfect vs.  
The simple Past | 1st Grammar Journal due |
| Week 4  
Sept 24-Sept 28 | Gerunds and Infinitives | Gerunds and Infinitives as Subjects  
Gerunds and Infinitives as Objects  
Gerunds as Objects of Prepositions  
Pages 333-337 |  |
| Week 5  
Oct 1-Oct 5 | Adjectives | Order of Adjectives  
Participial Adjectives  
Pages 284-286 |  |
<table>
<thead>
<tr>
<th>Week 6</th>
<th>Oct 8- Oct 12</th>
<th>Clauses</th>
<th>Adjective Clauses</th>
<th>Pages 300-304</th>
<th>2nd Grammar Journal</th>
<th>due</th>
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<tr>
<td>Week 7</td>
<td>Oct 15-Oct 19</td>
<td>Clauses</td>
<td>Adverb Clauses of</td>
<td>Time,Comparison,Purpose,</td>
<td>Cause, Result</td>
<td>Pages 307- 316</td>
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<td>Noun Clauses</td>
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<td>Midterm Exam</td>
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<td>Week 8</td>
<td>Oct 22-Oct 26</td>
<td>Clauses</td>
<td>Comparative Forms</td>
<td>Indicators of Equality,</td>
<td>Similarity, and Inequality</td>
<td>Pages 323-325</td>
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<td>Week 9</td>
<td>Oct 29-Nov 2</td>
<td>Conditionals</td>
<td>Real and Unreal</td>
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<td>3rd Grammar Journal</td>
<td>Due</td>
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<tr>
<td>Week 10</td>
<td>Nov 5-Nov 9</td>
<td>Practice Tests and</td>
<td>Review Sessions</td>
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<td>Thanksgiving Break</td>
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<td>Week 11</td>
<td>Nov 12-Nov 16</td>
<td>Passive</td>
<td>TOEFL Post Test</td>
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<td>Nov 19-Nov 23</td>
<td>Correlative Conjunctions</td>
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<td>Week 12</td>
<td>Nov 26-Nov 30</td>
<td>Review</td>
<td>Final Exam</td>
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<td>Week 13</td>
<td>Dec 3-Dec 7</td>
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<td>Week 14</td>
<td>Dec 10-Dec 14</td>
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