Instructor Information

Instructor: Ayse Nur Miskioglu
Office Location: Walker Hall 313
Telephone: Office – 482 32 30
E-mail: aruniskio@mtu.edu
Office Hours: M-T 2:00 pm to 3:00 pm
F 9:00 am to 11:00 am

If you like to talk about your questions and problems in class with the instructor during non-office hour time, please email the instructor to set up an appointment.

Course Identification

Course Number: 440
Course Name: Advanced Grammar
Course Location: Walker 139
Class Times: MWF 11:05-11:55

Course Description/Overview

This course focuses on the needs of non-native speakers. Emphasis is on improving the active use of Standard American English grammar in writing and speaking, as well as improving the students’ understanding of written and spoken English. Students are also expected to learn how to identify their grammar errors, correct them by using reference books, and revise their own writing sample.

Course Learning Objectives

By the end of the Advanced Grammar course, students will be able to:

1. Use the following structures and aspects reliably in written and spoken contexts:
   a. Parallel structure
   b. Passive voice
   c. Mood
   d. Real/unreal conditionals
   e. Phrasal verbs
   f. All modals
2. Recognize errors in their own work and find resources to resolve these errors.
3. Parse and understand complex sentences (i.e. with successive embedded clauses).
4. Use a variety of sentence structures in written and spoken performance.
Course Resources

Course Website(s)

- Canvas: http://mtu.instructure.com/

You are responsible for messages sent out by email and Canvas, so please check your email and canvas regularly.


Other Course Resources:

- Dave's ESL Café- www.eslcafe.com
- Academic English Café
- English Club Page http://grammar.englishclub.com

Other required Materials: Grammar Notebook-Spiral-bound notebook. Bring to class every day.

Instructional Methods:

Lecture, pair and group interactive activities, and oral presentations and written assignments are used.

Grading Scheme

Grading Policy

Grades will be based on the following:

1. 25% Quizzes

Every week (usually on Monday) there will be a quiz over the grammar section that we have been studying

2. 20% Writing Assignments

Almost every week we will have a writing assignment that is to be completed in your Grammar Notebook. We will do peer review for each of these assignments and you will revise them. Your notebook will contain the first draft of the writing with the peer review as well as the second draft of the writing. Writing will be graded on content and clarity as well as on the grammar (specifically that we are focusing on)

3. 15% Midterm

At the midpoint during the semester we will have an evening exam that will count as a midterm. This exam will be held with all advanced students, not just this section.

4. 15% Final
At the end of the semester we will have an evening exam that will count as a final. It will be held with all advanced students, not just this section.

5. 10% Presentation

You will choose one section of the book to cover for your in-class presentation. Presentations will be done in pairs, include a professional quality power point.

Presentations will be graded on:

Grammatical accuracy: Your ability to explain the grammar points to the class so that everyone can understand.

Presentation skills: Your ability to keep the attention of the audience and having them involved in the presentation and to speak loud and clear enough to be completely understood.

6. 10% In-Class Participation

Your participation in this class includes doing the homework and readings before class, participating in peer reviews, actively participating as an audience member during presentations.

<table>
<thead>
<tr>
<th>Quizzes</th>
<th>30</th>
</tr>
</thead>
<tbody>
<tr>
<td>Writing assignments</td>
<td>20</td>
</tr>
<tr>
<td>Midterm</td>
<td>15</td>
</tr>
<tr>
<td>Final</td>
<td>15</td>
</tr>
<tr>
<td>Presentation</td>
<td>10</td>
</tr>
<tr>
<td>Participation</td>
<td>10</td>
</tr>
<tr>
<td><strong>Total points</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>

**Grading Scale:**

72-100 → Pass

0-72 → Fail

**Promotion to the next level**

<table>
<thead>
<tr>
<th>Post Test</th>
<th>Course Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>25%</td>
<td>75%</td>
</tr>
</tbody>
</table>

= advancement to the next level of ESL classes

**Course Policies**

**Come to class every day.** If you miss a class, you should contact me and tell me why you were absent. You should also ask a classmate about homework so that you do not miss any assignments.
If you do not contact me about your absence, you may be reported to IPS, and your visa status may be affected.

After three unexcused absences, your final course grade will be lowered 5% for each absence.

Excused absences include: if you are sick with a doctor’s note, religious holidays, etc. You can see a full list of excused absences here: http://www.mtu.edu/dean/conduct/policy/attendance/

Make up tests, quizzes, and presentations will not be given unless arranged in advance.

Come to class on time. If you arrive to class late three times, it will be counted as one unexcused absence. If you are 10 minutes late or more, you will be marked absent for the day.

Homework is due at the beginning of class. Late homework will receive 0 points.

Participate in class:

1. Use only English in this classroom, so everyone can understand what you are saying.

2. Turn off your cell phone before the start of class. Leave all other electronic devices at home. Texting in class is against MTU rules. After one warning, the instructor will take away the electronic device until the end of the class.

3. Come prepared with all of your class materials and homework completed.

4. Actively participate in class. Respect others by listening closely while they are talking.

   You will have 30 participation points for the first half of the semester and 30 points for the second half of the semester. Each time you break a class rule or fail to participate fully in class, you will lose 2 participation points.

You should use your own words on assignments, so that you do not plagiarize. This is very serious. A copied or plagiarized assignment will receive 0 points. Plagiarism could result in suspension or expulsion from MTU. If you have questions about plagiarism, ask one of your instructors for help.

Academic regulations and procedures are governed by University policy. Academic dishonesty cases will be handled in accordance the University's policies. You are required to read the university’s Academic Integrity policy listed below. Academic Integrity:
http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic_integrity.html

Disabilities

If you have a disability that could affect your performance in this class or that requires an accommodation under the Americans with Disabilities Act, please see me as soon as possible so that we can make appropriate arrangements. The Affirmative Action Office has asked that you be made aware of the following:
Michigan Tech complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990. If you have a disability and need a reasonable accommodation for equal access to education or services at Michigan Tech, please call the Dean of Students Office, at 487-2212. For other concerns about discrimination, you may contact your advisor, department head or the Affirmative Action Office, at 487-3310. Affirmative Action: http://www.admin.mtu.edu/aao/

Disability Services: http://www.admin.mtu.edu/urel/studenthandbook/student_services.html#disability


---

Tentative Calendar

This syllabus may be changed during the term to accommodate the needs of either the students or the professor.

Week 1  Sep 4-Sep 7  Introduction to the course
          Syllabus
          Review Parts of Speech
          Parts of Speech Exercises
          **Homework:** Read Section 38: Fixing a Sentence Fragment

Week 2  Sept 10-Sept 14  Sentence Fragment Exercises
                        In Class Writing Assignment 1
                        Peer Review Writing Assignment #1 with focus on sentence fragments
                        **Homework:** Read Section 39 on Run Ons and Comma Splices

Week 3  Sept 17- Sept 21  **Quiz:** Parts of Speech, Sentence Fragments
                        Exercise on Run Ons and Comma Splices
                        In Class Writing Assignment 2
                        Peer Review Writing Assignment #2 with focus on Run Ons and Comma Splices
                        **Homework:** Study Phrasal Verbs List I
                        Presentation Group I: Sentence Fragments/ Run Ons and Comma Splices
                        **Homework:** Read Section 40 a on Sentence Snarls

Week 4  Sept 24-Sept 28  **Quiz:** Run Ons and Comma Splices
                        Exercise on Sentence Snarls 40 a
                        In Class Writing Assignment 3
                        **Homework:** Study Phrasal Verbs List II
                        Peer Review Writing Assignment #3 with focus on Sentence Snarls 40 a
                        Presentation Group II: Sentence Snarls 40 a
<table>
<thead>
<tr>
<th>Week 5</th>
<th>Oct 1-Oct 5</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Homework:</strong> Read Section 40 b and c on Sentence Snarls</td>
<td></td>
</tr>
<tr>
<td><strong>Quiz:</strong> Sentence Snarls 40 a</td>
<td></td>
</tr>
<tr>
<td>Exercise on Sentence Snarls 40 b and c</td>
<td></td>
</tr>
<tr>
<td>In Class Writing Assignment 4</td>
<td></td>
</tr>
<tr>
<td><strong>Homework:</strong> Phrasal Verbs List III</td>
<td></td>
</tr>
<tr>
<td>Peer Review Writing assignment #4 with focus on Sentence Snarls 40 b and c</td>
<td></td>
</tr>
<tr>
<td>Presentation Group III: Sentence Snarls 40 b and c</td>
<td></td>
</tr>
<tr>
<td><strong>Homework:</strong> Read Section 40 d and e on Sentence Snarls</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 6</th>
<th>Oct 8- Oct 12</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Quiz:</strong> Sentence Snarls 40 band c</td>
<td></td>
</tr>
<tr>
<td>Exercise on Sentence Snarls 40 d and e</td>
<td></td>
</tr>
<tr>
<td>In Class Writing Assignment 5</td>
<td></td>
</tr>
<tr>
<td><strong>Homework:</strong> Study Phrasal Verb List IV</td>
<td></td>
</tr>
<tr>
<td>Peer Review Writing Assignment #5 with focus on Sentence Snarls d and e</td>
<td></td>
</tr>
<tr>
<td>Presentation Group IV: Sentence Snarls 40 d and e</td>
<td></td>
</tr>
<tr>
<td><strong>Homework:</strong> Read Section 40 f, g, h, and i on Sentence Snarls</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 7</th>
<th>Oct 15- Oct 19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Quiz:</strong> Sentence Snarls 40 d and e</td>
<td></td>
</tr>
<tr>
<td>Exercise on 40 f, g, h, and i on Sentence Snarls</td>
<td></td>
</tr>
<tr>
<td><strong>Homework:</strong> Study Phrasal Verb List V</td>
<td></td>
</tr>
<tr>
<td>Review</td>
<td></td>
</tr>
<tr>
<td>Presentation Group V: Sentence Snarls 40 f, g, h, and i</td>
<td></td>
</tr>
<tr>
<td><strong>Homework:</strong> Read Section 40 j on Sentence Snarls</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 8</th>
<th>Oct 22- Oct 26</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Quiz:</strong> Sentence Snarls 40 f, g, h, and i</td>
<td></td>
</tr>
<tr>
<td>Exercise on 40 j on Sentence Snarls</td>
<td></td>
</tr>
<tr>
<td><strong>Homework:</strong> Study Phrasal Verbs List VI</td>
<td></td>
</tr>
<tr>
<td>Presentation Group VI: Sentence Snarls 40 j</td>
<td></td>
</tr>
<tr>
<td><strong>Midterm Exam</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Homework:</strong> Read Section 42 on Passive Voice</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 9</th>
<th>Oct 22- Nov 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Quiz:</strong> Sentence Snarls 40 j</td>
<td></td>
</tr>
<tr>
<td>Exercise on 42 on Passive Voice</td>
<td></td>
</tr>
<tr>
<td>In Class Writing Assignment 6</td>
<td></td>
</tr>
<tr>
<td><strong>Homework:</strong> Phrasal Verbs List VI</td>
<td></td>
</tr>
<tr>
<td>Peer Review Writing Assignment #6 with focus on Sentence Snarls f, g, h, i, j</td>
<td></td>
</tr>
<tr>
<td>Presentation Group VII: Section 42</td>
<td></td>
</tr>
<tr>
<td><strong>Homework:</strong> Read Section 43 on Subject Verb agreement</td>
<td></td>
</tr>
</tbody>
</table>
Week 10
Nov 5- Nov 9
Quiz: Passive Voice
Exercise on 43 on Subject Verb Agreement
In Class Writing assignment 7
Homework: Study Phrasal Verbs List VII
Peer Review Writing assignment #7 with focus on Passive Voice and Subject Verb agreement
Presentation Group VIII: Section 43
Homework: Read Section 44 on Pronouns
Practice for TOEFL

Week 11
Nov 11- Nov 16
Quiz: Subject Verb Agreement
Exercise on 44 on Pronouns
In Class Writing assignment 8
Homework: Phrasal Verbs List VIII
Peer Review Writing Assignment #8 with focus on Pronouns
Presentation Group IX: Section 44 on Pronouns
Homework: Read Section 45 on Adjectives and Adverbs
Practice for TOEFL

Nov 19-Nov 23
Thanksgiving Break

Week 12
Nov 26- Nov 30
Quiz: Pronouns
Exercise on Adjectives and Adverbs
In Class Writing assignment 9
Homework: Study Phrasal Verbs List IX
Peer review writing assignment #9 with focus on Adjectives and Adverbs
Presentation Group X: Section 45
Homework: Read Section 46 on Relative Clauses and Relative Pronouns
TOEFL Post Test (Saturday)

Week 13
Dec 3- Dec 7
Quiz: Adjectives and Adverbs
Exercise on Relative Clauses and Relative Pronouns
In Class Writing Assignment 10
Homework: Study Phrasal Verbs List X
Peer Review Writing Assignment #10 with focus on Relative Clauses and Relative Pronouns
Presentation Group XI: Section 46

Week 14
Dec 10- Dec 14
Mock Tests And Review Sessions
Final Exam