Fall 2013 Course Syllabus  
College of Sciences and Arts  
ESL0492 Transitional Listening and Speaking  

Instructor Information

Instructor: Wil Adams  
Office Location: 315 Walker Arts and Humanities  
E-mail: wgadams@mtu.edu  
Office Hours: MW 3:00 pm – 3:50 pm or by appointment.

Course Identification

Course Number: ESL0492  
Course Name: Transitional Listening and Speaking  
Course Location: Fisher 231  
Class Times: MTWRF 4:05 pm- 4:55 pm

Course Description/Overview

Transitional Listening and Speaking: For students of English a second language, not for native speakers of English. Emphasis is on developing oral fluency, academic listening strategies, research skills, skills needed for group work and academic presentation skills with a focus on academic research projects.

Course Learning Objectives

See Appendix 1, page 5, for a list of objectives

Course Resources

Course Website

- Canvas<http://www.courses.mtu.edu>

Required Course Text

- Pathways 4: Listening, Speaking, and Critical Thinking  
  Paul MacIntyre
Grading Scheme

Grading Policy
Grades will be based on the following:

<table>
<thead>
<tr>
<th>Listening and Speaking Course</th>
<th>85%</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Midterm Interview and Speech</td>
<td>15%</td>
</tr>
<tr>
<td>• Final Group Speech</td>
<td>25%</td>
</tr>
<tr>
<td>• Participation</td>
<td>10%</td>
</tr>
<tr>
<td>• Weekly Listening Logs</td>
<td>5%</td>
</tr>
<tr>
<td>• Other Assignments</td>
<td>30%</td>
</tr>
<tr>
<td>TOEFL Post-Test</td>
<td></td>
</tr>
<tr>
<td>• Listening Comprehension</td>
<td>15%</td>
</tr>
<tr>
<td><strong>Total Percentage</strong></td>
<td>100%</td>
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</table>

Grading System
All ESL courses are pass-fail courses. Credits will be given but the grade in this class will not be used in the computation of University grade point average (GPA). See description below:

- S (satisfactory)—credit given, no grade points, and not included in student's GPA; given for courses taken under the Pass-Fail option. A grade of S is given for work equal to letter grades of A to C.
- E (effort unsatisfactory)—no credit, no grade points; given for courses taken under the Pass-Fail option. A grade of E is given for work equal to letter grades CD to F.

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Percentage</th>
<th>Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>S</td>
<td>80% &amp; above</td>
<td>Pass</td>
</tr>
<tr>
<td>E</td>
<td>79% &amp; below</td>
<td>Fail</td>
</tr>
</tbody>
</table>

Fail: Repeat the course/ Pass: Achievement and Advancement
If you fail the course:

- Repeat the course: students who earned a grade of 79 or lower repeats Transitional
- Students who fail a class will be required to sign a Learning Contract. Learning contracts place failing students on probation and this ensures that the student has a plan for passing the class the second time. Any student who fails the same class three times will be placed on academic suspension.

If you pass the course you move to either Academic Support, or no Academic Support.

- See Appendix 2, page 5 for a list of student learning outcomes
Course Policies

Attendance: Come to all class sessions.

- Attendance is required in every class. Students need to be in class and be engaged in order to benefit from instruction. If you need to miss a class, email the instructor as soon as possible before class. If it is an excused absence, a proof of the reason in writing (i.e. a doctor’s note) is required.

- A student with one unexcused absence will receive a warning from the instructor. A student with two unexcused absences will receive another warning and be required to meet with the Assistant Director. A student with three unexcused absences will be required to meet with the Program Director.

- If you have more than three unexcused absences, you will be reported to the International Programs and Services (IPS) office. The United States immigration rules require students to attend classes. Not attending classes regularly may result in the loss of your Michigan Tech student status.

- Make up assignments, tests, quizzes, and presentations will not be given unless arranged in advance. If you are absent, you are responsible for finding out what homework or classwork you missed.

Lateness: Come to class on time.

- If you arrive to class late you should quietly enter and take your seat without interrupting the class. If you arrive 10 minutes late or more, it will be counted as an unexcused absence.

Disruption: Participate in class and respect others.

- All students should participate actively in class and respect others. You should only use electronic devices (cell phones, tablets, laptops) when the instructor tells you to do so for a classroom activity. If you continue to be disruptive you will be required to meet with the Program Director.

Assignments: Hand in homework on time.

- Major assignments: 10% will be deducted from assignments turned in late on the due date. If turned in 1 day after the due date, 20% will be deducted. Later submissions will not be accepted.

- Minor assignments: Minor assignments will not be accepted late and will automatically receive a 0% if not turned in on the due date.

University Policies

Academic Integrity:
http://www.mtu.edu/dean/conduct/policy/academic-integrity
Use your own words. A plagiarized assignment will receive a 0. Plagiarism could result in expulsion or suspension from MTU. If you have questions about plagiarism, ask the instructor for help. Academic regulations and procedures are governed by University policy. Academic misconduct cases will be handled in accordance the University's policies.

Assessment:
http://www.admin.mtu.edu/usenate/policies/p312-1.htm

Student work products (exams, essays, projects, etc.) may be used for the purposes of university, program, or course assessment. All work used for assessment purposes will not include any individual student identification.

Disability Services:
http://www.mtu.edu/dean/disability/policies

If you have a disability that could affect your performance in any class or that requires an accommodation under the Americans with Disabilities Act, please contact your instructor or Disability Services at 487-1494 as soon as possible so that appropriate arrangements can be made.

The Office of Institutional Equity:
http://www.mtu.edu/equity

The Office of Institutional Equity has asked that you be made aware of the following:

Michigan Technological University complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990.

Michigan Tech has a policy of affording equal opportunity to all of its employees, students, applicants for employment, and applicants for admission without regard to race, religion, color, national origin, age, sex, sexual orientation, gender identity, height, weight, genetic information, or marital status, disabled veteran status, veteran status, or disability.

Equal Opportunity, Discrimination, or Harassment Statement:
http://www.admin.mtu.edu/admin/boc/policy/ch5/

For other concerns about discrimination, you may contact your advisor, Chair/Dean of your academic unit, Dean of Students Office at 487-2212 or The Office of Institutional Equity at 487-3310.

Course Schedule

See Canvas for a complete course schedule
Appendix 1 Course Objectives
Intermediate Listening, Speaking, and Pronunciation Course Objectives

Students will practice:
  Research
    1. working with reference materials appropriately
  Academic Presentations
    2. planning and giving an academic research presentation
  Production/Comprehension
    3. participating in class and group discussion on academic lectures and texts
    4. communicating complex ideas
    5. listening to academic lectures
    6. taking notes on academic lectures in various world Englishes
    7. participating in class and group discussion on academic lectures and texts
    8. managing day-to-day interaction in a variety of academic settings

Appendix 2 Student Learning Outcomes
Intermediate Listening, Speaking, and Pronunciation Student Learning Outcomes

Student Learning Outcomes
*Bolded items are essential outcomes for achievement. All outcomes need to be met for advancement.

Students will be able to:
  Research
    1. independently incorporate sources by quoting, paraphrasing, and summarizing and documenting them in APA style to avoid plagiarism
    2. use library databases and online tools to find relevant academic sources
    3. identify relevant and reliable academic sources
    4. synthesize different types of evidence from multiple academic sources
    5. identify and refine an appropriate research topic
  Presentations
    6. create appropriate visual aid to support an academic presentation
    7. deliver a comprehensible oral presentation to an academic audience
  Production and Comprehension
    8. identify the main ideas and supporting details of authentic academic lectures in various world Englishes
    9. infer information based on details given in a lecture
    10. ask relevant questions about academic lectures
    11. answer peer questions about academic topics
    12. apply communication strategies to avoid or mediate communication breakdowns in a group setting
    13. combine background knowledge with new content information to participate in an academic discussion
    14. monitor speech features that contribute to comprehensibility