Course syllabus

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E-mail: lalegref@mtu.edu
Time/Room: M W F 12:05-12:55. Walker - 143
Office Hours: TR 9.30-11.30 (Walker 334)

Course description:
Welcome to Spanish 3295: Spanish for the Medical Professions! This course is designed for students who plan to work in the Medical and Social field and will come into contact with the Hispanic population through their work, and also for students who plan to travel or relocate to a Hispanic country. It will present you with opportunities to practice Spanish in realistic medical situations. You will learn and utilize vocabulary and language necessary for practical day-to-day use as medical professionals interacting with members of the Spanish-speaking world. The course will be conducted entirely in Spanish.

This course satisfies 3 credits of the HASS requirement, is a substitute for UN1025, works towards fulfillment of the Spanish Minor, International Spanish Minor, and towards the Global Literacy goal.

Course prerequisites:
Placement Test or HU3293

Course objectives: (see pages 7-8 of the syllabus for a complete list of course goals)

• Understand and create spoken and written messages, using the required register, in the Medical field, such as reports, medical histories, diagnosis, etc.
• Write medical texts such as reports, medical histories, diagnosis, etc.
• Understand informative and specialized texts, without support; answer questions and start a conversation about them.
• Switch registers (formal - informal, technical) and talk about any medical topic that doesn’t require a specialization.
• Identify, describe, understand and analyze Global Issues

Required Texts:
• Temas de salud - Manual para la preparación del Certificado superior de Español de las Ciencias de la Salud de la Cámara de comercio e industria de Madrid Edinumen

ISBN: 978-84-9848-033-7
Grading Distribution and Scale:
Your grade in this class will be based on the following criteria:

1. Attendance and Participation  10%
2. Written assignments       20%
3. Homework assigned        15%
4. Oral production          10%
5. Exams                    30%
6. Oral exam                15%

The grading scale used in this class is:

93-100 = A  73-77 = C
88-92 = AB  68-72 = CD
83-87 = B   60-67 = D
77-82 = BC  <59 = F

Your final grade will be based on the following class requirements. PLEASE NOTE: All requirements must be completed to pass the course.

Plan on studying approximately 9 hours a week, three hours outside of class for each hour in class. Always check your Calendar: it is your responsibility to make sure written & online work is handed in on time.

Course Expectations:

You are expected to come to class motivated, to be prepared (read the Daily calendar, read the assigned pages, do the online homework from the previous day), to actively engage in class activities (see participation), to submit assignments on time (see in-class activities & quizzes), to keep track of your grade (see page 6 of the syllabus), to inform me of any excused absence as soon as you can (see attendance policy), to inform me at the beginning of the semester of any special need to accommodate any learning disability.

You are also expected to know where to find my information (office, office hours, email). You can find it in this document as well as in my email signature.

1. Participation & Attendance  10%

Class participation is a vital part of your language-learning experience along with attendance.

Your participation will be assessed every day, although you will only receive an averaged grade every two or three weeks. This takes into consideration, but is not limited to:

1) your use of Spanish
2) your willingness to participate and cooperate in pair and group work
3) your level of preparedness for class.
4) your respect and attitude towards the class and your peers.

A great way to prepare to engage in Spanish in class (particularly if you are more visually inclined) is to check out the course-wide content exercises available, at the book.
Attendance Policy:
Attendance in this class is mandatory. Punctuality is crucial in your success.

- Up to 3 unexcused absences do not affect your participation grade.
- For each unexcused absence after 3, a student’s final participation grade will be lowered 3.3 points of 100.
- Example: Student “X” finishes the term with a participation grade of 85% but has 6 unexcused absences (3 more than the allotted number).
  Participation grade of 85-9.9 = 75.1% final participation grade in the course.
- 3 late arrivals (more than 5 minutes) will be considered one absence for participation grading purposes.

There will be no passing grade for students who miss MORE THAN 25% of class without university permission (excused absence: see below).

What is an excused absence?
- Illness: Absence will be excused ONLY with written documentation indicating the date/s when the student was seen at the Doctor’s office. All documentation for excused absences must be given to the instructor within one week of the absence.
- Officially representing Michigan Tech: Written documentation by a program director, supervisor, etc. Your instructor must be notified in advance and proper arrangements must be made to make up any work missed. No excused absence will be assigned for NON-UNIVERSITY-SPONSORED events.
- Religious holidays: Only religious holidays approved by Michigan Technological University.

NOTE 1: Only students who have excused absences are permitted to make up graded work. If you know in advance that you will not be able to attend class or complete a quiz or exam on the date specified, it is your responsibility to make prior arrangements with me to complete the required assignment or exam.

NOTE 2: When missing class it is recommended that you contact a fellow student to find out what was covered in class and/or what homework has been assigned. Do not rely on your instructor to keep you informed.

2. Written assignments 20%

During the semester you will be assigned written tasks such as reports or essays. The purpose of this written communication process is to express your thoughts in Spanish, while strengthening vocabulary and grammar structures in the medical context. You will be graded for completion and accuracy.

3. Homework assigned 15%

Included in this category are: quizzes and any other assignment given by your instructor. If you are absent from class, it is your responsibility to make up the missed work. If you miss class you should always contact a fellow classmate to discuss what has been done in class, in order to come prepared the next day. If you have missed a pop-quiz or an in-class assignment, it will be your responsibility to contact your instructor to see when and how you will make up your missed work in order not to get a 0 for that assignment.
4. **Oral productions**  
10%

During the semester you will be doing several oral activities such as role plays or debates that will be graded. You will be graded on completion (topic covered) and accuracy (vocabulary of the unit used, etc.)

5. **Chapter Exams**  
30%

There will be three exams in this course. There won’t be a final exam. If you cannot be present for an exam, it is your responsibility to let me know **BEFORE** the exam, and to make arrangements with me to take it at a different time. Please remember: Make-ups are allowed only for **officially excused absences**! Exams are not curved in this class, nor are they returned to students. Your exams are available for you to look at throughout the semester; you just cannot keep them.

You can obtain extra credit (2 points / 100) by coming to la Peña or attending events with an Hispanic aspect (Modern Languages Movie Series in Spanish, talks, etc). Ask your instructor about it.

6. **Oral Exam**  
15%

This exam will be done in pairs, and take place in your regularly scheduled classroom or during office hours. The exam will last approximately 8-10 minutes, and consists of a role-play with your partner. The conversation may include different tasks such as asking and answering questions, describing and/or responding to a situation etc. Sample topics will be provided. This exam will be worth 15% of your final grade.

**IT IS YOUR RESPONSIBILITY TO CHECK THE CALENDAR TO SEE IF YOU HAVE ANY CONFLICT WITH IMPORTANT DATES.**

**University Policies**

Student work products (exams, essays, projects, etc.) may be used for purposes of university, program, or course assessment. All work used for assessment purposes will not include any individual student identification.

Michigan Tech has standard policies on academic misconduct and complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990. For more information about reasonable accommodation for or equal access to education or services at Michigan Tech, please call the Dean of Students Office, at (906) 487-2212 or go to http://www.mtu.edu/ctl/instructional-resources/syllabus/syllabus_policies.html

**Academic Honesty**

Students who cheat, plagiarize, or fabricate information as well as students who help others to do so can receive sanctions ranging from warning to special failing grade to expulsion from the University, depending on the severity of the offense. See the MTU Student Handbook or the Academic Integrity Policy: http://www.sas.it.mtu.edu/usenate/proposel/06/8-06.htm

If I find out that you submitted a piece of work that didn’t comply with the Academic Honesty described above You will get a 0 in that assignment and will be reported to the Administration.
HDMZ: The Humanities Digital Media Zone (Walker 120)

The Humanities Digital Media Zone (HDMZ) is available to Modern Language students for a variety of resources. The HDMZ has copies of the CD-ROMS and DVDs from different Spanish textbooks.

Student consultants who are able to help you with your Spanish homework and activities are identified on the consultant schedule, available at:
http://www.mtu.edu/humanities/hdmz/consultant-schedule/

Feel free to drop by and ask them for help. Any consultant can help you check out materials and the general hours are available at this site as well.

There are also other resources available to you such as DVDs, Spanish-language games, and Dictionaries that you can check out and use in the HDMZ. If your instructor is offering you credit for doing work in the HDMZ, please ask a consultant for a sign-in sheet for your class and sign in and out. You'll be asked to provide your language, instructor, course number, and a brief description of what you worked on.

La Peña, the Spanish language conversation and activity hour, is also held in the HDMZ. Look for announcements about dates and time from your instructor.

Please note: You are automatically charged a lab fee upon registration for a language class! Put this money to good use by taking full advantage of the Spanish consultants, state-of-the-art equipment, and varied materials available in the HDMZ.

😊 ¡Buena suerte con el español! 😊

This syllabus may be revised during the semester to accommodate the needs either of students or the instructor.
COURSE OVERVIEW:

We will discuss 10 main topics:

1. Chapter 1: La salud 6. Chapter 6: Especialidades médicas II
2. Chapter 2: Ambulatorios 7. Chapter 7: Cirugía
3. Chapter 3: Centros hospitalarios 8. Chapter 8: Trastornos de salud mental

COURSE CONTENT:
A detailed list of course contents will be provided during the first week of class.

TENTATIVE CALENDAR:

Septiembre

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<td>2- Capítulo 1</td>
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<td>21- Capítulo 3</td>
<td>23- Capítulo 3</td>
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Octubre

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<td>19- Capítulo 6</td>
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<td>16- Examen 3</td>
<td>18- Capítulo 10</td>
<td>20 Capítulo 10</td>
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<td>23- Acción de gracias: no hay clase</td>
<td>25-no hay clase</td>
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